

CITY OF CHETEK
Disconnection Policy for Residential Refuse Service

I. PURPOSE OF POLICY

The City of Chetek desires to create reasonable standards governing “extended period” disconnection requests for residential properties that become vacant, uninhabitable due to fire, condemnations, remodeling, seasonal occupancy, or other valid reasons not specifically noted herein. The City of Chetek regards the term “extended period” to mean at least one (1) calendar month. Disconnection requests will not be granted for partial months.

II. REQUIREMENT OF RESIDENTIAL REFUSE DISCONNECTION/RECONNECTION

1. Property owners must complete the required application form per occurrence for each residential unit, or annually for units permanently vacated. Forms are available at the City Clerk’s office. The disconnection shall be a minimum of one (1) calendar month and a maximum of 1 (one year). All units will be charged a minimum of one calendar month of service annually.
 - a. Seasonal residents will be charged for a minimum of 5 months of garbage service from May 1st through September 30th each year.
2. Prior to disconnection, occupants must have paid for at least one calendar month of refuse service during the calendar year, except for properties vacant due to fire, condemnation, long term hospital/nursing home occupancy, or death. The disconnection in these circumstances shall be valid until the property is deemed habitable and/or occupied. All accounts must have a zero balance prior to disconnection.
3. Any property found to be in violation of the above provisions will have the disconnection application revoked and said property will be charged for service dating back to disconnection date.
4. Any and all unpaid residential refuse charges, interest, and/or penalties will be placed on the tax roll against the property as a special charge.

III. IMPLEMENTATION

Implementation of this policy is deemed to be in the best interest of the citizens of the City of Chetek. This policy’s intent is to serve and coordinate various requests for service disconnection and reconnection among aforementioned parties to conserve time, manpower, and fiscal resources. Its overall purpose is to be both reasonable and fair to all parties affected by standards listed within this document. This policy may be amended as needed, so long as amendments satisfy the overall intent of the document, by a vote of the Common Council of the City of Chetek.

IV. APPEAL

Any property owner may appeal to the Common Council any and all disconnection/ reconnection applications denied by the City Clerk’s office. To appeal, said property owner must submit a signed written request of appeal to the City Clerk for presentation to the Common Council.

